



EARLY DISMISSAL POLICY

*In an effort to eliminate excessive classroom interruptions, please be advised of the following policy regarding **EARLY DISMISSAL**:*

1. Please send a **NOTE** with your child when they are going to be picked up early for any reason. Due to **SECURITY** and **SAFETY** reasons, we won't be able to dismiss students **AFTER 2:15 PM**.
2. We will call your student down to the office for dismissal **AFTER** we are able to **CHECK YOUR I.D.**
3. We are **NOT** able to take **TRANSPORTATION CHANGES** over the phone. Please send in a **NOTE** in the morning with your child, or email the office staff **BEFORE 12:00 PM** regarding transportation changes.